

Library Board Minutes
Artesia Public Library
April 8, 2014

1. Members present: Laura Mischke Simon, Debbie Guy, Rae Aaron, Elizabeth Stephens, Rebecca Prendergast, Beth Walker, Sylvia Flores, and Sandi Lanning.
2. The meeting was called to order by Chair Debbie Guy- 5:15 PM
3. Minutes March 11, 2014, approved as presented
4. **Friends of the Library:** Friends of the Library will meet April 15, 2014, 5:30 PM in the library community room. Copies of the Friends of the Library report were given to Librarian Laura Mischke Simon and to all board members. The Friends group will need to consider a used book sale soon as donations to the library have been very large since the opening of the new building.
5. **Librarian's Report: March numbers:**
 - Circulation 5089. Total computer usage 448, study room 25, patron count 508.
 - Temporary Hire of Rebecca Hart.
 - Pam Castle, retiring librarian's party was very successful and everyone who attended enjoyed participating in the sendoff. Her new address is Pam Castle, 3011 SW 317th Place, Federal Way, WA 98023
 - Electronic Usage: Overdrive 160 checkouts, 35 new registrations. OneClick Digital: 13 checkouts. Gale: 113 sessions, 225 searches, 16 eBooks. A to Z the World – 1 session, Maps online 2 sessions, the USA 2 sessions, World Travel, 1 session.
6. **Old Business:**
 - State rules for library polices regarding being open to the public was discussed. Laura will see what she can find out from the NM State Library. The board will not vote on the proposed meeting room policy until more information on the open door requirement can be researched.
 - The Library Behavior Policy was presented to board members. Elizabeth Stephens moved, Sylvia Flores 2nd that we adopt this policy. Motion carried.
 - The Library Book Check Out Policy was presented to board members. Sandi Lanning moved, Sylvia Flores 2nd that we adopt this policy. Motion carried.
7. **New Business:**
 - Rae Aaron discussed an article she read regarding various public libraries involvement in an heirloom seed project. She will talk to Verna Funk at Sun Country Gardens to find out her feeling on the possibility of providing seeds to area gardeners.
 - Laura presented the Artesia Public Library Community Service Policy to the board for their discussion. The use of cell phones will be clarified. Elizabeth Stephens moved, Sylvia Flores 2nd, to accept the Community Service Policy with the approved changes. Motion carried.
 - Rebecca Prendergast was welcomed to the Library Board. She will be completing the term of Janice Thomas.
 - Updated Board member contact information sheets were distributed to board members.
8. Next meeting: May 13, 2014
9. Meeting Adjourned – 6:05 PM

Sandi Lanning
Recording Secretary